

**SHRI DHARMASTHALA MANJUNATHESHWARA  
INSTITUTE OF AYURVEDA AND HOSPITAL, BENGALURU**

(Approved by DEPT. OF AYUSH, NEW DELHI, GOVT. OF INDIA  
Recognized by NATIONAL COMMISSION FOR INDIAN SYSTEM OF MEDICINE, NEW DELHI  
Affiliated to RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCES, KARNATAKA, BENGALURU)

Managed by : S.D.M. EDUCATIONAL SOCIETY @, UJIRE - 574 240 (D. K.)  
President : **Dr. D. VEERENDRA HEGGADE**

**Dr. JAGADEESH K.**  
Principal/CMO

Ref.No. SDMIAH/ 185/26  
Date: 26/03/26

**Information Technology Cell**

SI No	Committee	Designation	Faculty	Name
1.	<b>Information Technology Cell and Information Technology Infrastructure</b>	In Charge	Website	Dr Samhitha U
2.		Members		Dr Harish K Dr Abhishek B Dr Abhiram P Dr Yogesh Kanna
3.		In charge - Information Technology Cell	Officer	Mr. Darshan Rao
4.			Assistant	Mr. Vikas
5.			Multitasking	Chethan

ESTD : 2010

  
PRINCIPAL

S.D.M. Institute of Ayurveda & Hospital  
Anchepalya, Kumbalagodu Post  
Bengaluru - 560 074.

## **Roles and responsibility**

1. The college shall have an Information Technology Cell equipped to manage all Information Technology related activities of the college and its units including the attached teaching hospital.
2. Every institute shall be equipped or established with Learning Management System and Hospital Information Management System as specified by the Commission.
3. The institute shall have the internet connection with broad band connectivity of bandwidth not less than 500mbps.
4. The Information Technology Cell shall maintain website of the institution or college, Hospital Information Management Software, Digital Library, Learning Management System, College Website, Smart Boards or Multimedia Projectors, Virtual Laboratories, Intranet, Local Area Network Connectivity, Aadhaar Enabled Biometric or iris recognition or face recognition attendance, Closed-Circuit Television and other items as specified by the Commission from time to time.
5. The Information Technology Cell shall interface or connect the systems such as Learning Management System, Hospital Information Management Software, Biometric Attendance system (iris or face detection) and the like with Information Technology Systems or command and control center run by the Commission for real time transfer of data.
6. The Information Technology Cell shall coordinate virtual meetings, webinars, video recording of lectures, virtual or hybrid mode visitation or assessment process and the like, Information Technology related activities.
7. The Information and Technology Cell shall support all sections of the college in which Information and Technology support is essentially needed.
8. The minimum constructed area shall be as specified in Schedule III and the minimum required staff shall be as specified in Schedule V

### **Biometric attendance system.-**

1. The biometric or Aadhaar Enabled Biometric Attendance System or iris recognition or face recognition attendance system as specified by the Commission shall be installed for marking attendance by teaching staff, non-teaching staff, hospital staff, postgraduate students, interns and undergraduate students.
2. The biometric attendance marking devices shall be installed at entrance of the college and hospital and shall be under closed-circuit television surveillance. These devices serve the purpose of recording attendance of teaching staff, non-teaching staff, hospital staff, post-graduate students and interns. For recording attendance of under-graduate students, devices as specified by the Commission shall be adopted.
3. The closed-circuit television shall be installed in such a manner that the marking of attendance is clearly visible both the face of the staff as well as the attendance recording device.
4. The biometric data shall be made available to the concern regulatory body or the Commission or the Autonomous Boards of the Commission on real time basis throughout the year through any agency as assigned by the Commission.

5. The attendance device as well as closed-circuit television feed shall be connected or aligned to command-and control center of the Commission. The Commission or its Autonomous Boards shall have the power to review the data stored at command-and-control center and in the devices installed at colleges and to take necessary actions

#### **Closed-Circuit-Television.**

1. Cameras for closed circuit television surveillance shall be installed mandatorily at places such as biometric attendance area, classrooms, library, digital library, laboratories, yogya clinical skill laboratory and examination hall, entrance and exits of college and hospital, Out-Patient Department(OPD)and Inpatient Department(IPD)registration counter, Out-Patient Department block, diagnostic zone, Panchakarma, operation theatre, kriya Kalpa section, anusastrakarma unit, labor theatre and at other places as per the Institutional requirement.
2. The minimum configuration of cameras shall be such that face and other details are clearly visible and the cameras shall be capable of day and night recording.
3. The digital video recorder shall have the capacity to store the data of minimum six months: Provided that the institute shall maintain data-backup for at least three years and shall produce to the Commission or its Autonomous Boards as and when required.
4. The closed-circuit-television shall be aligned with the central server of the Commission or as specified by the Commission

#### **Website**

College website. -

5. The Institute shall have to maintain exclusive website in the name of the Institute.
6. The website is to be updated periodically and upload the details as specified by the Commission and its Autonomous Boards.
7. The Commission shall be capturing the data continuously at different intervals.
8. It shall be the responsibility of the college to check the authenticity of the data, information and details made available on its website.
9. The data pertaining to previous month shall be uploaded every month on or before tenth of the preceding month.
10. The college shall maintain the following details on college website namely:
  - a. Details of Director or Dean or Principal and Medical Superintendent including their name, date of birth, photograph, unique teacher's code, registration number, educational qualification, designation, date of joining, experience, contact mobile number, e-mail and the like;
  - b. Details of registrations, approvals and affiliations, permission status;
  - c. Details of all teaching staff along with their qualifications, registration number, teacher code and their academic and other professional notification, designation, date of joining, experience, teaching department, contact mobile number, e-mail and the like;
  - d. Specialties of the hospital and the consultants their outdoor Patient Department days and timings;
  - e. Details of non-teaching staff of college and hospital staff including educational qualifications name of post, department or section or unit and the like;
  - f. List of students admitted, merit-wise and category-wise for the current and previous years;
  - g. University examination results and a comparative graph with the previous three years;
  - h. Year wise details of the research publications by the students or faculties;
  - i. Details of continuous medical education Programmers, seminars, conferences, workshops, faculty development programs, capacity building programs, hands-on

training, research projects, collaborative programs and any other academic or clinical programs conducted by the Institution;

- j. Details of educational programs being conducted including intake capacity;
- k. Accreditations, awards, appreciations, if any, received by the Institute;
- l. Hospital statistics and comparative data or graphs with previous years data; and
- m. Announcements of forth coming events like seminars, workshops and the like.